

# Agenda

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## City Executive Board Special Meeting

Date: **Thursday 22 July 2010**

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Time: **9.00 am**

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Place: **Oxford Town Hall, St Aldate's**

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For any further information please contact:

**Alec Dubberley, Democratic Services Officer**

Tel: (01865) 252402

Email: [adubberley@oxford.gov.uk](mailto:adubberley@oxford.gov.uk)

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If you would like help to understand this document please call Alec Dubberley, Democratic Services Officer on 01865 252402 or e-mail [adubberley@oxford.gov.uk](mailto:adubberley@oxford.gov.uk) in advance of the meeting.

# City Executive Board

## Membership

<b>Chair</b>	<b>Councillor Bob Price</b>	Corporate Governance, Partnerships, Cultural Development and Communications
	<b>Councillor Ed Turner</b>	Finance, Corporate Assets and Strategic Planning
	<b>Councillor Antonia Bance</b>	Regeneration and Community Development
	<b>Councillor Colin Cook</b>	City Development
	<b>Councillor Mark Lygo</b>	Sport, Play and Schools Liaison
	<b>Councillor Sajjad Malik</b>	Safer Communities
	<b>Councillor Joe McManners</b>	Housing
	<b>Councillor John Tanner</b>	Cleaner, Greener Oxford
	<b>Councillor Bob Timbs</b>	Leisure Partnerships

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# AGENDA

## PART ONE PUBLIC BUSINESS

Pages

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

**3. PUBLIC QUESTIONS**

When the Chair agrees, members of the public may ask questions – up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Law and Governance by 2.00 pm on the working day before the meeting (email: executiveboard@oxford.gov.uk or telephone the person named as staff contact).

**4. DAY CENTRE REVIEW RECOMMENDATIONS**

**1-28**

Lead Member: Councillor McManners

Report of the Head of Community Housing and Community Development making recommendations on the future of commissioning of homeless day centres.

**5. WESTGATE REDEVELOPMENT – AGREEMENT TO NON DETERMINATION OF DEVELOPMENT AGREEMENT**

**29-31**

Report of Interim Head of Corporate Assets seeking agreement to Non Determination of the Development Agreement in respect of the Westgate redevelopment.

**6. WEST OXFORD COMMUNITY RENEWABLES BRIDGING LOAN**

**32-35**

Lead Member: Councillor Price

Report of the Heads of Finance requesting a bridging loan for West Oxford Community Renewables.

**7. THE ADDITIONAL LICENSING SCHEME FOR HOUSES IN MULTIPLE  
OCCUPATION (HMOs) IN OXFORD**

**36-170**

Lead Member: Councillor McManners

Report of Head of Environmental Development seeking approval to introduce an additional licensing scheme for HMOs in Oxford

## **DECLARING INTERESTS**

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.